



# WATERPERRY with THOMLEY PARISH COUNCIL

March 2015

Minutes of Waterperry with Thomley Parish Council meeting held on Wednesday  
4<sup>th</sup> March 2015 in the Lecture Room, Waterperry Gardens

Contact: Adrian Cave, 25 Waterperry

Email: [mail@waterperry.org](mailto:mail@waterperry.org) Tel: 07717 069891

WEBSITE: [www.waterperry.org](http://www.waterperry.org)

## MINUTES

Present: Sue Parker, Daryl Atkinson, Lawrence Wootten, Dean Fonge  
Apologies: Adrian Peake  
Also Present: One member of the parish and OCC Councillor Anne Purse

### Actions

- 1) There were no declarations of interest for the meeting.
- 2) Minutes of the previous meetings on 21<sup>st</sup> January 2014 that were sent by email to all councillors were approved and signed.
- 3) Matters carried forward from previous minutes:
  - a. Recreation Ground Maintenance, Inspection and Legal Requirements:
    - Legal requirements for signage to be progressed further. Receipt for padlock. SP / Clerk
    - Treatment for Gates using Sikkens Cetol HLS, Filter 7 or Sadolin Extra. All
    - Weekly Routine and Quarterly Inspections by the clerk, councillors and volunteers. All
    - Lawrence agreed to find out how to get the bin open for emptying and to show the councillors and clerk. LW
    - First Recreation Ground Yearly Inspection to be done in August 2015. Clerk
  - b. Matters arising from the Recreation Ground Trust AGM September 2014:
    - Adrian said the application to the Charities Trust to change the governing document was still in progress but would take time. Once permission had been obtained he confirmed he planned to amend the Terms of Reference objectives for the Trustees and distribute to all the trustees. AP
    - Next AGM to be arranged for August/September 2015.
  - c. Flooding on the Waterperry to Worminghall Road:
    - Issues raised concerning flooding and trimming of the hedges were taken seriously by the parish council.
    - Dean said he could plan to trim the hedges sometime later this year and said he did now plan to deal with the ditches within his fields. He would also look at whether the branches could be trimmed at the S Bend to improve visibility and make it safer for traffic coming into the village. DF
- 4) Public Open Session:  
None.
- 5) Finance:
  - The councillors agreed that the clerk's charity payment of £300 for his work in 2014/15 could be paid. The clerk to decide which charities to donate to and write out cheques for signing. Clerk
  - The following accounts/receipts were previously approved, or approved at this meeting, and paid:
    - None
  - The following items were received since the previous meeting:
    - None
- 6) Parish Council Events – The following events were agreed:
  - a) Litter Pickup – The councillors agreed the date of Saturday 18<sup>th</sup> April at 10am. The clerk agreed to arrange publicity in the parish magazine, to see whether litter pickers, gloves and hi-viz jackets could be borrowed and bags supplied as well as collection of the rubbish collected. A risk assessment will also be created and checks with the insurance company will be made. Clerk
  - b) Annual Parish Meeting – It was agreed to hold the APM on Wednesday 20<sup>th</sup> May. The clerk agreed to Clerk

- see if a presentation on the Waterperry Gardens Ice House Restoration Project and talks from District and County Councillors could be made and to arrange refreshments.
- c) Summer Event – It was agreed to arrange for Sunday 28th June. Ideas of what should be arranged to be asked will be included on the agenda for the APM. Risk assessment required. Clerk
- 7) Recreation Ground Maintenance:
- Weekly and Quarterly Inspections: The clerk mentioned that the weekly emails confirming the recreation ground had been inspected were more frequent but still some were missing. The councillors agreed that this was still an issue and would ensure that emails were sent. The clerk mentioned that Lois Selmes had kindly agreed to be included on the weekly inspection list and she would see if any other villagers were interested. All
- Mowing: Sue mentioned that she was having a meeting this weekend with Windmill Landscapes, to confirm our requirements to mow the recreation ground and verge outside it as well as a path in the long village verge. Sue agreed to discuss with Waterperry Gardens about mowing the large village verge after the daffodils had had time to prepare for next year and at the end of the mowing season. SP
- Signs: Sue agreed to progress this quickly due to the legal requirements and would send to the councillors and clerk the design and wording for review. SP
- Padlock: Sue had had three additional keys cut and the key holders will be Lawrence Wootten, Adrian Cave (Clerk), Sue Parker (Chairman), Windmill Landscapes, the recreation ground mowing company, and Rob Jacobs at Waterperry Gardens. Sue very kindly agreed to donate the padlock that she had ordered through her business.
- Sue agreed to put the padlock on the gate this weekend, to hand out the remaining keys and to send the receipt for the key cutting to the clerk for reimbursement. SP
- Marquee: The clerk mentioned that the last hirers of the marquee had reported that the large canvass appeared mouldy and still damp and they had aired it for a couple of days. They also mentioned there was a tear in the fabric near the top. The councillors agreed to check it when next being used and arrange cleaning and repair if necessary. Clerk
- Land Registrations: The clerk explained that advisory letters and document details, which Adrian had sent to all the councillors before the meeting as he was unable to attend, would need to be revised as they did not explain that the Recreation Ground Trustees were registering the land on behalf of the Trust and that the parish council voluntarily looked after the recreation ground only. Adrian will progress this. AP
- 8) Waterperry Village Plan:
- The clerk referred to the response received from Wормinghall Parish Council in connection with the feasibility of a bus link to Wheatley. The councillors agreed to drop this as an action plan and for the village plan steering committee to explore the feasibility of a lift-sharing scheme.
- OCC Councillor Anne Purse suggested that a Traffic Census be done to put a case forward for the Waterperry village road to be repaired to show that although a No Through Road there is quite a large amount of traffic. The clerk agreed to notify the Waterperry Village Plan about this. Additionally Anne mentioned that she was have a touring meeting with the OCC Area Steward Keith Stenning in connection with roads in her area and would include Waterperry and plan to notify the clerk of the meeting date/time. Clerk
- The clerk is progressing the following:
- Press for cutting back vegetation on S-bend to improve visibility. Clerk
  - Press for repair of village road – potholes repaired and/or fully resurfaced – subsided edges repaired. Clerk
  - Press for improvements to drainage of road. Clerk
  - Explore adoption of 20mph speed limit for village road. Clerk
- Sue is progressing the following:
- Organise partial mowing of wide village verge, which is near completion. SP
- Lawrence has progressed the following, but requires ideas from parishioners for further improvements:
- Continue improvements to parish website including keeping village events up to date. LW

- 9) Correspondence:  
Adrian had also sent in notes from the Brookes and Residents Association meeting he attended the previous evening.

**Car Parking On Waterperry Road**

•No further action on students parking on Waterperry Rd. They have done all they can. "Disappointed" it has come up again. Any illegal parking is for police to deal with. Supportive of recent activity.

The clerk mentioned that it had been confirmed that it is illegal to park on a main road after dusk with no lights on and therefore this can be reported, along with other illegal or dangerous parking such as on or behind double yellow lines, under the A40 bridge, sticking out into the road or on the Keep Clear signs on the bend, using telephone number 101.

**10 Year Wheatley Campus Plan**

- Confirmed intention to move all existing teaching, research, support activity from Wheatley.
- Faculty of Business to move to Gypsy Lane 2016/17 55%. Faculty of Technology to move 2021/22 45%.
- No current plans for what happens after but were clear they were not "withdrawing" from Wheatley.

Postal correspondence was reviewed. Sue borrowed the post for further review after the meeting.

SP

- 10) Planning Applications:

[P15/S0087/HH](#) – Thomley Barn Menmarsh Road Worminghall HP18 9JZ – Proposed erection of single storey garage block comprising 3 bay carport. To include 2 bay temporary stabling for use of owner retired horses, being incidental to the enjoyment of the property.

The parish council considered this application and had no strong views and accepts that SODC will determine it as it considers appropriate.

[P15/S0121/FUL](#) / [P15/S0122/LB](#) – Waterperry House Waterperry OX33 1JZ – Proposed refurbishment of existing 'Ice House.'

The parish council considered this application and agreed it should be approved.

The clerk will enter details on the SODC planning website.

Clerk

- 11) Any Other Business:

OCC Councillor Anne Purse mentioned that SODC were processing a consultation for new Traveller Sites within the district as part of their long term plan and one was in the Thomley part of the parish. The consultation will go on to the end of March and Anne suggested the parish council could comment on it.

All

- 12) The date of the next meeting will be on Wednesday 25<sup>th</sup> March 2015 in the Lecture Room, Waterperry Gardens at 7.30pm. The Annual Parish Meeting (APM) will be on Wednesday 20<sup>th</sup> May 2015 for which all parishioners are invited for a presentation on Ice Houses and the Waterperry Ice House Restoration Project.

Meeting closed at 09:40pm

Additional Notes:

- a. Send PC Meeting update for the Parish Magazine and this to be done on a regular basis.
- b. Send email correspondence to councillors as and when it comes in.
- c. PC Events to be arranged earlier and tasks delegated to councillors and volunteers

Clerk

Clerk

Clerk