



# WATERPERRY with THOMLEY PARISH COUNCIL

2<sup>nd</sup> May 2024

To Members of the Council: you are summoned to attend the **Annual Meeting of Waterperry with Thomley Parish Council** to be held in **Classroom Three** at Waterperry Gardens on

**Thursday 2nd May 2024 at 7.00pm**

**ALL MEMBERS OF THE PUBLIC ARE VERY WELCOME AT THIS MEETING**

Contact: Lawrence Wootten – Clerk/RFO – Hove Cottage, 7 Waterperry

Email: [mail@waterperry.org](mailto:mail@waterperry.org) Tel: 07808 761710

WEBSITE: [www.waterperry.org](http://www.waterperry.org)

## A G E N D A

- 1) **ELECTION OF THE CHAIRMAN**
- 2) **WELCOME AND APOLOGIES FOR ABSENCE**
- 3) **DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY**
- 4) **PUBLIC OPEN SESSION –**

A period of up to 5 minutes per topic will be allowed for members of the public, who are electors or residents in the parish of Waterperry with Thomley, to address the council primarily in respect of items on the agenda of this Parish Council meeting including planning applications, but also in the interests of wider public interest.

- 5) **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

- 6) **MINUTES FROM THE MEETING HELD ON 29th FEBRUARY 2024**

- a) To approve the minutes as a correct record and the Chairman sign them
- b) Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

- 7) **FINANCE AND ADMINISTRATION**

- a) Financial Report and Bank Reconciliation – to receive the report and bank reconciliation
- b) To consider and approve the end-of-year accounts and bank reconciliations for the 2023/24 tax year
- c) To consider and approve the Accounting Statements (AGAR Section 2) for the 2023/24 tax year
- d) Asset Register – to approve the updated Asset Register
- e) Allocated Reserves – to update and approve the Allocated Financial Reserves
- f) Invoices for Payment – to approve invoices for payment itemised on the payment schedule
- g) To agree arrangements and expenditure for the Annual Parish Meeting on 16<sup>th</sup> May 2024

- 8) **PLANNING** - to consider all recent applications received from South Oxfordshire District Council detailed below and any other applications submitted between the circulation of this agenda and the meeting:

*Reference P24/S1330/T28*, for development work at the following location: OS/ Roann Waterperry  
The application is for: Notification of intention to Install Fixed Line Broadband Apparatus: 1 x 8m Wooden Pole.

*Reference P24/S1326/AG*, for development work at the following location: Rectory Farm Waterperry  
The application is for: Construction of an agricultural steel frame building for livestock handling.

*Reference P24/S0858/LB*, for development work at the following location: The Old Rectory Waterperry  
The application is for: Adding double glazing.

**9) PARISH PROJECTS**

- a) Recreation Ground Land Registration – to receive an update
- b) Recreation Ground Annual Safety Inspection – to agree to appoint the Play Inspection Company for the 2025 Annual Safety Inspection
- c) Village verges – to receive an update
- d) Defibrillator telephone box – to agree to purchase and install a cable cover and arrange painting/refurbishment of the telephone box
- e) Parish Noticeboard – to receive an update

**10) CONFIDENTIAL ITEM –** Item to be discussed in confidential session – media and public will be excluded from the meeting while this item is discussed.

**11) COUNCILLOR AND CLERK TRAINING –**

- a) to consider and OALC training courses currently offered and approve councillor and clerk attendance
- b) to receive a report from councillors' attendance at the Oxfordshire County Council Day on 20th March
- c) to receive update on training received

**12) CORRESPONDENCE –** To note correspondence received not otherwise on the agenda where decisions are not required

**13) ITEMS FOR INFORMATION OR NEXT AGENDA**

- a) New subjects raised will be tabled for the agenda of the next meeting

**14) DATE OF NEXT MEETING TO BE AGREED**

**LAWRENCE WOOTTEN**

**CLERK TO WATERPERRY WITH THOMLEY PARISH COUNCIL**

**27<sup>TH</sup> APRIL 2024**