



# WATERPERRY with THOMLEY PARISH COUNCIL

11<sup>th</sup> May 2023

To Members of the Council: you are summoned to attend the **Annual Meeting of Waterperry with Thomley Parish Council** to be held in the classroom at Waterperry Gardens on

**Thursday 11th May 2023 at 7.00pm**

**ALL MEMBERS OF THE PUBLIC ARE VERY WELCOME AT THIS MEETING**

Contact: Lawrence Wootten – Clerk/RFO – Hove Cottage, 7 Waterperry

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WEBSITE: [www.waterperry.org](http://www.waterperry.org)

## A G E N D A

- 1) **ELECTION OF THE CHAIRMAN**
- 2) **WELCOME AND APOLOGIES FOR ABSENCE**
- 3) **CO-OPTION OF VACANT COUNCILLOR POSITION**
- 4) **DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY**
- 5) **PUBLIC OPEN SESSION –**

A period of up to 5 minutes per topic will be allowed for members of the public, who are electors or residents in the parish of Waterperry with Thomley, to address the council primarily in respect of items on the agenda of this Parish Council meeting including planning applications, but also in the interests of wider public interest.

- 6) **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**
- 7) **MINUTES FROM THE MEETING HELD ON 23<sup>rd</sup> February 2023**
  - a) To approve the minutes as a correct record and the Chairman sign them
  - b) Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision
- 8) **FINANCE AND ADMINISTRATION**
  - a) Financial Report and Bank Reconciliation – to receive the report and bank reconciliation
  - b) To consider and approve the end-of-year accounts and bank reconciliations for the 2022/23 tax year
  - c) To consider and approve the Accounting Statements (AGAR Section 2) for the 2022/23 tax year
  - d) Asset Register – to approve the updated Asset Register
  - e) Invoices for Payment – to approve invoices for payment itemised on the payment schedule
- 9) **PLANNING** - to consider all recent applications received from South Oxfordshire District Council detailed below and any other applications submitted between the circulation of this agenda and the meeting:

[Planning Application P23/S1289/LB \(southoxon.gov.uk\)](#)

Replacement of seventeen existing white painted soft wood partly double glazed windows with seventeen new white painted engineered soft wood fully double glazed windows.

The Corner Cottage Waterperry OX33 1LD

[Planning Application P23/S0149/LB \(southoxon.gov.uk\)](#)

Rear two storey extension for kitchen, removal of concrete blocks to create opening to proposed dining area and family bathroom. Location

22 Waterperry Waterperry OX33 1LB

[Planning Application P23/S0148/HH \(southoxon.gov.uk\)](https://southoxon.gov.uk)

Rear two storey extension for kitchen, removal of concrete blocks to create opening to proposed dining area and family bathroom.

22 Waterperry OX33 1LB

[Planning Application P23/S1407/RM \(southoxon.gov.uk\)](https://southoxon.gov.uk)

'Reserved Matters' application concerning the Brookes site development in Holton

## **10) PARISH PROJECTS**

- a) Recreation Ground Land Registration – to receive an update
- b) Recreation Ground - to consider Recreation Ground Working Party recommendations
- c) Village verges – to receive an update
- d) Defibrillator telephone box – to agree to repaint/refurbish the telephone box
- e) Parish Noticeboard – to receive an update

## **11) COUNCILLOR AND CLERK TRAINING –**

- a) to consider and OALC training courses currently offered and approve councillor and clerk attendance
- b) to receive update on training received

## **12) CORRESPONDENCE – To note correspondence received not otherwise on the agenda where decisions are not required**

## **13) ITEMS FOR INFORMATION OR NEXT AGENDA**

- a) New subjects raised will be tabled for the agenda of the next meeting

## **14) DATE OF NEXT MEETING TO BE AGREED**

**LAWRENCE WOOTTEN**  
**PARISH COUNCIL CLERK**  
**4<sup>TH</sup> MAY 2023**