

# WATERPERRY with THOMLEY PARISH COUNCIL

## ANNUAL MEETING OF THE PARISH COUNCIL

### 25<sup>th</sup> May 2022

To Members of the Council: you are summoned to attend The Annual Meeting of Waterperry with Thomley Parish Council to be held in the classroom at Waterperry Gardens on

**Wednesday 25th May 2022 at 7.00pm**

**ALL MEMBERS OF THE PUBLIC ARE VERY WELCOME AT THIS MEETING**

Contact: Lawrence Wootten – Clerk/RFO – Hove Cottage, 7 Waterperry

Email: [mail@waterperry.org](mailto:mail@waterperry.org) Tel: 07808 761710

WEBSITE: [www.waterperry.org](http://www.waterperry.org)

## A G E N D A

### 1) ELECTION OF THE CHAIRMAN

### 2) WELCOME AND APOLOGIES FOR ABSENCE

### 3) DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY

### 4) PUBLIC OPEN SESSION –

A period of up to 5 minutes per topic will be allowed for members of the public, who are electors or residents in the parish of Waterperry with Thomley, to address the council primarily in respect of items on the agenda of this Parish Council meeting including planning applications, but also in the interests of wider public interest.

### 5) REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

### 6) MINUTES FROM THE MEETING HELD ON 7<sup>th</sup> April 2022

a) To approve the minutes as a correct record and the Chairman sign them

b) Update on progress from the Minutes – the Clerk / Chairman to report on progress of outstanding items which do not require further decision

### 7) FINANCE AND ADMINISTRATION

a) Financial Report and Bank Reconciliation – to receive the report and bank reconciliation

b) To consider and approve the Accounting Statements for the 2021/2022 tax year

c) Statement of Accounts – to consider and approve the Statement of Accounts for the year end 31 March 2021

d) Asset Register – to update the Asset Register

e) Internal Audit – to receive the report from the Internal Auditor

f) External Audit

i. Certificate of Exemption – to consider whether to complete a Certificate of Exemption from submission to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review

ii. Annual Governance Statement – to consider the questions and respond accordingly

iii. Audit Accounting Statements – to consider and agree the accounting statement figures

iv. Electors' Rights – to note the dates of the Exercise of Public Rights as Wednesday 1<sup>st</sup> June to Thursday 14<sup>th</sup> July 2022

v. Statement of Variance – to consider the draft Statement of Variance

g) Invoices for Payment – to approve invoices for payment itemised on the payment schedule

h) To sign forms to close the Barclays account and transfer the balance of funds into the Unity Trust account

i) To sign forms to open a Unity Trust Instant Access Savings account for allocated reserves

**8) PLANNING** - to consider all recent applications received from South Oxfordshire District Council detailed below and any other applications submitted between the circulation of this agenda and the meeting:

a) None received when agenda published

**9) PARISH PROJECTS**

a) Recreation Ground Land Registration – to receive an update

b) Recreation Ground - to consider Recreation Ground Working Party recommendations

c) Village verges - update

d) Platinum Jubilee Celebrations – to consider and agree proposals from Jubilee Celebrations Working Party

e) Parish Noticeboard – to consider condition of current noticeboard and replacement and/or relocation

**10) COUNCILLOR AND CLERK TRAINING –**

a) to consider and OALC training courses currently offered and approve councillor and clerk attendance

b) to receive update on training received

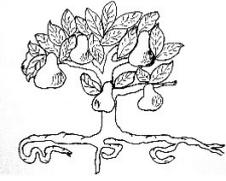
**11) CORRESPONDENCE –** To note correspondence received not otherwise on the agenda where decisions are not required

**12) ITEMS FOR INFORMATION OR NEXT AGENDA**

a) New subjects raised will be tabled for the agenda of the next meeting

**13) DATE OF NEXT MEETING TO BE AGREED**

**LAWRENCE WOOTTEN  
PARISH COUNCIL CLERK**



## WATERPERRY with THOMLEY PARISH COUNCIL **ANNUAL PARISH MEETING – 25<sup>th</sup> May 2022**

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NOTICE IS HEREBY GIVEN that the Annual Parish Meeting of the Parish Council to be held in the Lecture Room, Waterperry Gardens on **WEDNESDAY 25<sup>TH</sup> MAY 2022 at 8pm**

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## **ANNUAL PARISH MEETING (8PM)**

### **A G E N D A**

**A chance to have your say and ask any questions about village matters**

**THE FORMAT OF THIS PART OF THE EVENING WILL BE INFORMAL, WITH REFRESHMENTS PROVIDED. WE ENCOURAGE YOUR PARTICIPATION AND DISCUSSION ABOUT ANY MATTERS OF CONCERN.**