



WATERPERRY with THOMLEY PARISH COUNCIL

Parish Council Meeting
Thursday 25th June 2026

To Members of the Council: you are summoned to attend a Meeting of Waterperry with Thomley Parish Council to be held in the classroom at Waterperry Gardens on

Thursday 25th June 2026 at 7.00pm

ALL MEMBERS OF THE PUBLIC ARE VERY WELCOME AT THIS MEETING

Contact: Lawrence Wootten, Clerk/RFO, Hove Cottage, 7 Waterperry, Oxford OX33 1LD Tel: 07808 761710

Email: clerk@waterperrywiththomley-pc.org.uk

Website: www.waterperrywiththomley-pc.org.uk

A G E N D A

1) WELCOME AND APOLOGIES FOR ABSENCE

2) DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY

3) PUBLIC OPEN SESSION – A period of up to 5 minutes per topic will be allowed for members of the public, who are electors or residents in the parish of Waterperry with Thomley, to address the council primarily in respect of items on the agenda of this Parish Council meeting, but also to raise items of wider public interest.

4) REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

- a) To receive the report from the District Councillor for Forest Hill & Holton Ward
- b) To receive the report from the County Councillor for Wheatley Division

5) MINUTES FROM THE MEETING HELD ON 28th May 2026

- a) To approve the minutes as a correct record and the Chairman sign them
- b) Update on progress from the Minutes – to report on progress of outstanding items which do not require further decisions

6) FINANCE AND ADMINISTRATION

- a) Financial Report and Bank Reconciliation – to receive the Financial Report and Bank Reconciliation
- b) Invoices for Payment – to approve invoices for payment itemised on the payment schedule and approve any payments (direct debits, standing orders and other payments) made since the last meeting
- c) To transfer £550 from General Reserve into the Village News (Barclays) Account
- d) To receive the Annual Internal Audit Report 2025/2026.
- e) To consider and approve the Accounting Statement (AGAR Section 2) for 2025/2026.
- f) Certificate of Exemption from External Audit – to consider whether to complete a Certificate of Exemption to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review
- g) Annual Governance Statement – to consider the questions and respond accordingly.
- h) Electors' Rights – to note the dates of the Exercise of Public Rights as Monday 29th June to Friday 7th August 2026.
- i) Statement of Variance – to consider the draft Statement of Variance.
- j) To receive the Internal Auditor's Written Report
- k) To approve the allocation of the Council's Financial Reserves

7) PLANNING – no applications or notifications received

8) PARISH PROJECTS – to receive updates and agree further actions and expenditure

- a) Recreation Ground Land Registration
- b) Recreation Ground – update on maintenance and to receive the Annual Safety Inspection Report
- c) Highways, village verges and drains
- d) Community Speedwatch
- e) Village Events for Summer/Autumn
- f) Everyone Active – Waterperry Community Wellbeing project update

9) ITEMS RAISED BY COUNCILLORS

10) COUNCILLOR AND CLERK TRAINING –

- a) to consider and OALC training courses currently offered and approve councillor and/or clerk attendance
- b) to receive an update on recent councillor/clerk training

11) CORRESPONDENCE – To note correspondence received not otherwise on the agenda where decisions are not required

12) ITEMS FOR INFORMATION OR NEXT AGENDA

13) DATE OF NEXT MEETING – 23RD JULY 2026



**LAWRENCE WOOTTEN
PARISH CLERK
18TH JUNE 2026**