



WATERPERRY with THOMLEY PARISH COUNCIL

Wednesdasy 3rd December 2025

To Members of the Council: you are summoned to attend the **Meeting** of
Waterperry with Thomley Parish Council to be held in the classroom at Waterperry Gardens
on **Wednesday 3rd December 2025 at 7.00pm**

ALL MEMBERS OF THE PUBLIC ARE VERY WELCOME AT THIS MEETING

Contact: Lawrence Wootten – Clerk/RFO – Hove Cottage, 7 Waterperry, Oxford OX33 1LD

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A G E N D A

1) WELCOME AND APOLOGIES FOR ABSENCE

2) DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY

3) PUBLIC OPEN SESSION –

A period of up to 5 minutes per topic will be allowed for members of the public, who are electors or residents in the parish of Waterperry with Thomley, to address the council primarily in respect of items on the agenda of this Parish Council meeting including planning applications, but also in the interests of wider public interest.

4) REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

5) MINUTES FROM THE MEETING HELD ON 18th SEPTEMBER 2025

- a) To approve the minutes as a correct record and the Chairman sign them.
- b) Update on progress from the Minutes – to report on progress of items which do not require further decision

6) FINANCE AND ADMINISTRATION

- a) Financial Report and Bank Reconciliation – to receive the report and bank reconciliation.
- b) Invoices for Payment – to approve invoices for payment itemised on the payment schedule.
- c) To consider increasing the Clerk/RFO's working hours from 3 to 4 per week (see Appendix A).
- d) To approve the Parish Council's budget for 2026/2027.
- e) To agree the Parish Precept for 2026/27.
- f) To sign the Parish Precept Form 2026/27 for return to SODC.
- g) To consider the adequacy of the Council's insurance policy and agree renewal from 28th January 2026.
- h) To approve Power to Act by Clerk/RFO and Chairman during December and January.
- i) To agree the schedule of Council meetings for 2026.
- j) To consider a request for Community Grant Aid from Citizens Advice Oxfordshire.

- 7) **PLANNING** - to consider all recent applications received from South Oxfordshire District Council detailed below and any other applications submitted between the circulation of this agenda and the meeting:
- None received at time of publishing this agenda

8) PARISH PROJECTS

- a. Recreation Ground Land Registration – to receive an update.
- b. Recreation Ground – to receive an update and consider Recreation Ground Working Party recommendations.
- c. Village verges and drains – to receive an update.
- d. Parish Noticeboard – to approve the quote for removing the existing noticeboard and installing the new one.
- e. Village Litter Pick
- f. Village Events for Spring/Summer
- g. Parish Council Welcome to Waterperry Letter

9) COUNCILLOR AND CLERK TRAINING –

- a) to consider and OALC training courses currently offered and approve councillor and clerk attendance
- b) to receive update on training received.

- 10) **CORRESPONDENCE** – To note correspondence received not otherwise on the agenda where decisions are not required.

11) ITEMS FOR INFORMATION OR NEXT AGENDA

12) DATE OF NEXT MEETING TO BE AGREED

A handwritten signature in dark ink, appearing to read 'Lawrence Wootten', with a long horizontal flourish underneath.

**LAWRENCE WOOTTEN,
CLERK TO WATERPERRY WITH THOMLEY PARISH COUNCIL,
28TH DECEMBER 2025**