



WATERPERRY with THOMLEY PARISH COUNCIL

25th July 2024

Minutes of Waterperry with Thomley Parish Council meeting held in the classroom
at Waterperry Gardens on Thursday 25th July 2024 at 7:00pm

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MINUTES

Present: Sue Parker (Chairman), Lawrence Wootten (Clerk/RFO), Daryl Atkinson,
Simon Melton

Actions

- 1) Apologies received from Caroline Monteith and Dawn Leopard.
- 2) There were no declarations of interest, gifts or hospitality.
- 3) No items raised.
- 4) Report from Tim Bearder (District and County Councillor) had been received and circulated by email.
- 5) a. Minutes of the previous meeting on 12th June 2024 approved and signed by the Chairman and will be added by the clerk to the website and posted on the village noticeboard.

LW

- b. Ref. Item 6(d) Lawrence reported that the Certificate of Exemption from External Audit had been confirmed as received by Moore and Co. (the External Auditors).

Ref. Item 8(c) The cable cover for the defibrillator had been ordered using the Unity Trust Corporate Multipay Card at a total cost of £126 (including VAT and delivery). The unit had been received by the Clerk and now needed to be fitted by an electrician.

Ref. Item 8(d) Lawrence reported that the payment of £146.50 for the Planning Application for the new Noticeboard had now been made to SODC.

- 6) a. Finance report and reconciled bank statements were presented, discussed, and agreed as accurate.
On 30th June 2024 the balances of the bank accounts were as follows:
Unity Trust Current Account - £3507.92
Unity Trust Instant Saver Account (Allocated Reserves) - £6602.68
Barclays Village News Account - £157.65 (paper statement issued on 17th June 2024, no online available)

- b. There were no invoices for approval (but see item 6 (e) and (f) below). It was agreed that any invoices from Richard Taylor Landscapes for recreation ground and verge mowing that arrived before the next meeting would be authorised for online payment in the usual way (Lawrence to set up the payments, Sue and Daryl to authorise).

LW/SP/
DA

Lawrence pointed out that annual subscriptions for the web domain/email accounts/MS 365 etc had been moved to the Unity Corporate Multipay Card, so he no longer needed to use his own credit card.

- c. The effectiveness of the 2023-2024 Internal Audit was reviewed and signed by the Chairman and Responsible Financial Officer to be added to the Finance 2023-2024 Section of the Parish Council Website.

LW

- d. The recommendations of the Internal Auditor's Written Report 2023-2023 were agreed to be implemented.

LW

- e. It was agreed that the budgeted £350 to support the village news would be transferred from the Unity Trust Current account to the Barclays Village News Account.

LW/SP/
DA

- f. The Parish Council had received a request from Waterstock Parish Meeting for financial assistance in its opposition to the Planning Appeal by Greystoke Development for development at Waterstock Golf Course. It was agreed that if the Planning Appeal was successful, the development would have a detrimental effect on village life and access to amenity landscape. There was no doubt that Waterperry residents would benefit from Waterstock Parish Meeting's success in opposing the Planning Appeal, and on that basis a donation of £1500 was approved under Section 137 LGA. This could be achieved by adjusting the Parish Council's allocated reserves, and further agreed that Lawrence would present a new table of allocated reserves for approval at the next meeting. **LW/SP/DA**
- 7) **P23/S1407/RM - Oxford Brookes University, Holton Campus, Planning Amendment Consultation.**
It was agreed that a Parish Council representative would attend the meeting in Holton on 8th August, requesting an extension to the deadline for comments to August 15th (the same as Holton and Wheatley Parish Councils had done). Agreed that Waterperry Parish Council would support the position taken by Holton Parish Council. **SP**
- P23/S2384/O - Land east of Junction 8a, M40 Waterstock OX33 1HT – Appeal by developer (Greystoke) against refusal of Planning Consent.**
It was agreed that, if possible, a written submission would be made in support of the position of taken by Waterstock Parish Meeting. **SP**
- P24/S2341/PDS - Proposed new storey, new windows and roof light, chimney and new pitch roof. Holbeach Worminghall Road Waterperry OX33 1LF.**
Concerns were raised about the possibility of overdevelopment outside the curtilage of the village, but it was agreed to leave the decision to the District Council Planning Officer.
- 8) a. This item is ongoing. **SP**
- b. Sue had written to Jonathan Beale to get the matter of village verges referred to the relevant department at Oxfordshire County Council. **SP**
- c. The cable cover for the defibrillator had now been received (see item 5(b) above) and it was agreed to have it installed by a qualified electrician. Sue agreed to contact Gary Neal (who had repaired the electrical supply to the defibrillator earlier in the year) to obtain a quote for the work. **SP**
- d. The payment for Planning Permission for the new noticeboard had now been made (see item 5(b) above). Sue has emailed the Planning Officer to obtain an update. **SP**
- e. Sue had received the Scheme Number from the Thames Valley Police Community Speedwatch and was waiting for Officer Lee Turnham to return from holiday before progressing further, as well as obtaining relevant signage for the village. It was understood that Thames Valley Police were waiting for new equipment to arrive for the scheme. **SP**
- f. It was agreed that the Parish Council would pay for the mowing and strimming of the village churchyard/burial ground. An initial mow and strim by Richard Taylor Landscapes would cost £250, with subsequent mowing and strimming at approximately £130 per visit. It was thought that 5 or 6 visits per year would be sufficient to keep the churchyard in reasonable order. Lawrence would amend the budget to allow for this additional expenditure. **LW**
- 9) a. No new training courses requested.
b. No training to report.
- 10) No correspondence received.
- 11) It was agreed to add *Waterperry Gardens Events* to the agenda of the next meeting to discuss organisation/traffic issues etc. **LW**
- 12) Date of next meeting provisionally agreed as 25th September 2024.

Meeting closed at 9.00pm
Sue Parker
Chairman

Lawrence Wootten
Clerk/RFO

